



Kanatak Tribal Council
Meeting Minutes
11/6/2011 cont'd 11/8/2011

- I. Call Meeting to order at 3:15pm AKT

- II. Roll Call:
 - President Henry F. Forshey – Present
 - Vice President Alex Giacometti – Present
 - Secretary/Treasurer Terrence Shanigan - Present (called in just after Quorum was established.)
 - Council Member Tony Forshey – Present
 - Council Member Shawn Shanigan – Present

Members in attendance: Tess McGowan, Angie Forshey

- III. Quorum is established
- IV. Old Business:
 - A. Past Meeting Minutes: Henry asks Council to address the past Meeting Minutes. Alex made a motion to approve the past Meeting Minutes without reading them aloud. (The Meeting Minutes are posted on the Kanatak website in a “pending approval” status) Shawn and Tony both second the motion. The motion is passed.

- V. New Business:
 - A. Announce Executive Session: Henry announced that the Council will now enter an Executive Session to discuss personnel. The Council goes to Executive Session for 50 Minutes. Meeting resumed at 4:25.
 - B. Timekeeping: Henry asked if Shawn and Tess keep a time sheet. Tess said that she does not but Shawn does. Tess offered to keep a time sheet and submit hers to the council at the same time she submits Shawn’s.
 - C. Mileage: Henry asked how mileage is reported. Tess said that there is a mileage form that is supposed to be used. Henry asked what is paid for mileage. Tess said she thinks it’s \$.51 cents per mile. Shawn corrected her with BBNA’s mileage policy of \$.55 cents per mile. Tess said she will fill out the mileage forms each time mileage used.

- D. Debit Card Usage and Reports: Henry requested that each person submit a weekly report on what they have used the debit card for. Tess agreed to a monthly debit usage report to the Council
- E. Check Approval: No approval by the Council needed for under \$1,000. Tess is responsible for approving items under \$1000 and providing a monthly report to the Council on what she approved and what was spent.
- F. BIA Providers Conference: Tess read the agenda to the Council. She explained that Shawn has more info and he felt that the Council should attend. Alex suggested that Tess call BIA and find out more. Tess will also ask Shawn about the conference. Item tabled.
- G. Appoint BBHCA Rep BBHA: Tess will handle the BBHA issues. Tess explained that Shawn had sent her an email requesting BBHA in November. Tess said that she thought that this email went to the whole Council. She apologized for not forwarding it. The Council decided that Shawn should be doing the work Shawn should not attend the BBHA training later this week. Alex asked Tess to let Shawn know.
- H. Security System & Lighting: Terrence gave the names of Guardian and Reliant (Terrence is not sure of the name Reliant so he will send a text to Tess with the name). Terrence also suggested ADT as the third bid. Terrence will make the appointments and let Tess know what time. Terrence will call Henry during the appointments.
- I. Selecting a Contractor: Alex suggested that the Council look at the book that was given at AFN showing Native Businesses. Terrence will look for 3 contractors, meet with them and have them each mail their sealed bids to Tess.
- J. Application for Early Childhood Schooling: Terrence explained that he is applying for Montessori school for his 3 year old daughter. Henry asked if this was a private school. Terrence explained that the cost is \$600 per month for 9 months. He is requesting that Kanatak pays the first 5 months but will be happy with whatever the Council offers to help with. Henry asked Terrence if he was ok with the Council taking 24 hours to decide. Terrence said he was fine with that. Alex agreed to taking 24 hours to review the request.
- K. PAWS request from Terrence: Asked Kanatak to partner with him in the PAWS program with an MOU. Terrence explained that his biggest need would be photocopying, training and food for the dogs. In exchange, the Kanatak logo would be on items such as the PAWS website, bottom of PAWS letterhead, dog jackets, sled bags. Etc. Terrence would need between approximately \$1000 and then \$1500 - \$1750 in about 6 months. The money would not go to him but rather in requests for supplies (straw, dog food, meat products) that are paid for by Tess. Henry asked Terrence how much he needs now. Terrence said that he needs \$1000 soon. Henry asked if he had other sources. Terrence said that he does but would like Kanatak to be his biggest sponser. Henry suggested that the Council wait until we receive the office reimbursement. Henry also suggested that Kantak donate \$500. Terrence said his initial request

was for \$3500 but he went over his numbers and came up with \$2000 total and has requested have no and half later. Henry, Alex and Tony agreed to donate \$1000 now and \$1000 in 6 months. Terrence sated that he will write up a memorandum of understanding (MOU) for the Council. Alex asked that Terrence supply periodic information on how he is doing and what is happening with PAWS. Terrence said there is a lot of information he can get and provide.

- VI. Member's comments: Tess asked if the Council would approve her obtaining a separate line for the fax. The Council approved. Tess said that she will get a fax line this week.
- VII. Meeting Adjourned at 6:35 AKT
- VIII. Meeting continued from 11/6/2011 regarding Item J. Application for Early Childhood Schooling: Council agreed to wait 24 hours to review Terrence's request.
 - A. Meeting reconvened at 5:20pm AKT on 11/8/2011
 - B. Roll call:
 - President Henry F. Forshey – Present
 - Vice President Alex Giacometti – Present
 - Secretary/Treasurer Terrence Shanigan - Present
 - Council Member Tony Forshey – Present
 - Council Member Shawn Shanigan – Present
 - Members present: Tess McGowan
 - C. (J.) Continued. Henry explained to Terrence that the Council discussed supporting a early childhood schooling and that they felt that the Tribe cannot afford to pay private school tuition. Henry explained that Council approval on this request would open up more requests for private school tuition and Kanatak cannot afford to cover those costs at this time. Terrence explained that he feels that Early Childhood Schooling should be a part of the Youth Activity Program. Alex suggested that approximately \$800 be approved since the Council has approved that amount for other Youth Activity. Shawn said that he agrees and that early education is just as important as youth activity and that there should be some assistance. Henry agreed to approving \$800. Tony and Alex agreed to the suggestion. Henry said that there should be a cap on the amount that is available under the Youth Activity Program. Alex, Tony and Shawn agreed. The Council came to a consensus that \$800 per year per youth. Henry explained that Terrence will receive \$800 to assist with his request for Early Childhood Schooling. Terrence will fill out an application and submit it.
 - D. Snow Removal: Going to find a local business in the phone book

- E. Next BIA Meeting tomorrow evening at 5pm AKST
- IX. Meeting Adjourned at 5:50pm AKST